

## **INFORMATION BROUCHER**

- Download the register form from [www.refsynbio.com](http://www.refsynbio.com) and fill the required fields. Send the form through e-mail or by post with your updated resume and DD preferred dates as early as possible.
- Register your name for pre-confirming your training. With registration form, an advance of Rs.500 has to be send in the form of DD is to be drawn in favor of Refsyn Biosciences pvt ltd; payable at Reddiarpalayam, Puducherry-5.
- A copy of address proof and 2 photographs should be submitted at the time of enrollment.
- Based on prior registration, allotment of batches and reservation of hostel accommodation can be organized.
- Candidate who are coming for the Project/ Dissertation, get the permission letter from their HOD/Principal. If candidates come in batch, they will get concession.
- Students should register their name one month before to the training.
- If the candidate is unable to join the current batch, Registration of the candidate would be valid for next three months from the date of registration
- Caution deposit of Rs.1000 (refundable) can be charged with course fees while admission.
- All the candidates enrolling for the programs /projects should carry their institutional/ Company IDs during admission.
- According to your selection of modules, fees will be decided by the management.
- To get more information about the modules/fees structure/admission send the mail to [info@refsynbio.com](mailto:info@refsynbio.com) and visit our website [www.refsynbio.com](http://www.refsynbio.com)
- You can approach us directly between 9.00am to 6.00pm in our campus.
- For any enquiry contact us on phone 0413-2200273 / 9488232274 / 275

## **FACILITIES**

- Concession will be given to the students who come as group/batch (minimum 10).
- Flexible timing for the working / part time training candidates (Sunday is working day).
- Technical booklet (Lifesciences) will be given to the batch of 1 month to 3 months for your future reference.
- Certificate will be provided at the end of course.

## **DISCLAIMER /LAB INSTRUCTIONS**

**The lab rules should be strictly followed by the candidates.**

- Any breakage of glassware/equipments will be accounted for fine.
- The working place should be cleaned by the respective students/batch.
- The chemicals/glassware/ should be returned to the store in charge.
- Certificates will be signed and issued only if the students submit a soft & hard copy of the thesis to the management.
- Mobile phones are not allowed in the campus.
- Candidates should maintain the silence and discipline during lab as well as class session.
- Wear all safety accessories provided by the management.
- If any accidents happen, management can not take any responsibility. Management does not accept any liability on any accident or medical complications of any candidate
- Candidates require to maintain the attendance of atleast 90% during training section to get his /her certificate
- During the training period if company find any trainee is doing wrong against company & misbehaves with students/employees then company can cancel the training.
- Candidates can write their complaints to the management.